

LAKE COUNTY ROAD COMMISSION

GENERAL OPERATING BUDGET
FOR FISCAL YEAR – 2021

LAKE COUNTY BOARD OF
ROAD COMMISSIONERS

RICHARD HASLOCK, CHAIRMAN
GARY TRUXTON, VICE CHAIRMAN
JOAN RUNNELS, MEMBER

LAKE COUNTY ROAD COMMISSION

MISSION STATEMENT

The mission of the Lake County Road Commission is to enhance the quality of life in our community by providing and maintaining, consistent with financial resources available to the Commission, a safe and efficient system of county roads and streets for the citizens of Lake County and to continuously strive to improve the quality of the services we deliver.

LAKE COUNTY ROAD COMMISSION

FACT SHEET

The Lake County Road Commission is a governmental entity that receives a majority of its operating funds directly from state gas taxes and license plate fee collections (Michigan Transportation Fund).

Other funding sources include state and federally funded projects, state trunkline maintenance contracts, township contributions and funds received from private non-profit organizations. The Road Commission does not receive money directly from property taxes for road maintenance or improvements.

Five of Lake County's 15 townships (Ellsworth, Elk, Sauble, Yates and Pleasant Plains) have a dedicated millage for roads. Decisions on how these funds are utilized rests solely with the Township. Our average annual operating budget is approximately \$9.4 million and we employ 34 full time employees and 3 Elected Commissioners.

The Road Commission is responsible for 244 miles of primary roads and an additional 741 miles of local roads. Under a contract with the Michigan Department of Transportation, the Road Commission provides routine maintenance on 105 lane miles of state highways in Lake County. Those roadways include M-37 and US-10.

LAKE COUNTY ROAD COMMISSION
5 YEAR PLAN

2021

Reconstruct Johnson Road Curve
Reconstruct South Branch Rd
Crush & Shape - 1 mile of M-63
Crush and Shape 3 miles of East Old M-63
Overlay - Wolf Lake Drive
General maintenance- Seal Coat & Fog Seal 30 Miles
General Maintenance- HMA Wedge & Overlay 4 Miles
Pavement Marking - Entire County

2022

Crush & Shape of Old M - 63
Reconstruct Skookum Road/5 Mile Road Curve
General maintenance- Seal Coat & Fog Seal 30 Miles
General Maintenance- HMA Wedge & Overlay 4 Miles
Pavement Marking - Entire County

2023

Crush & Shape of Old M - 63
General maintenance- Seal Coat & Fog Seal 30 Miles
General Maintenance- HMA Wedge & Overlay 4 Miles
Pavement Marking - Entire County

2024

Crush & Shape of Old M - 63
Wedge / Overlay of Bass Lake Road
Wedge / Overlay of Irons Road
General maintenance- Seal Coat & Fog Seal 30 Miles
General Maintenance- HMA Wedge & Overlay 4 Miles
Pavement Marking - Entire County

2025

General maintenance- Seal Coat & Fog Seal 30 Miles
General maintenance- HMA Wedge & Overlay 4 Miles
Pavement Marking - Entire County

2020 COMPLETED ROAD PROJECTS

The following road projects were completed in 2020:

| | |
|---|-------------|
| ❖ Gleason's Landing..... | \$1,484,830 |
| ❖ South Broadway Culvert..... | \$171,234 |
| ❖ East 72 nd St Culvert..... | \$146,380 |

TOTAL\$1,802,444

2021 PLANNED ROAD PROJECTS

The following road projects are planned for 2021:

| | |
|-------------------------------------|--------------------|
| ❖ Johnson Road/9 Mile (Safety)..... | \$650,000 |
| ❖ South Branch Reconstruct..... | \$632,490 |
| ❖ M-63 HMA Paving..... | \$410,967 |
| ❖ Evergreen Signage..... | \$ 11,000 |
| ❖ Broadway Bridge..... | \$ 96,590 |
| ❖ 2020 Chipseal..... | \$300,000 |
| ❖ 2020 HMA Paving..... | \$300,000 |
| TOTAL | \$2,401,047 |

LAKE COUNTY ROAD COMMISSION
GENERAL OPERATING FUND
STATEMENT OF REVENUES-ADOPTED
For year ending December 31, 2021

| REVENUES | 2019 Actual Budget | 2020 Amended Budget | 2021 Adopted Budget |
|------------------------------------|--------------------------|---------------------------|---------------------------|
| FEDERAL SOURCES: | | | |
| STP | 168,377 | 0 | 311,107 |
| Federal Safety Grant | 0 | 0 | 1,195,492 |
| Federal Forestry Grants (USFS) | 132,132 | 0 | 0 |
| TOTAL FEDERAL FUNDING | 300,509 | 0 | 1,506,599 |
| STATE SOURCES | | | |
| Michigan Transportation Funds | | | |
| Engineer | 10,000 | 10,000 | 10,000 |
| Snow Removal | 122,812 | 130,259 | 100,000 |
| Special Winter Maintenance Funds | | | |
| Local Agency Disbursement | 257,211 | 0 | 0 |
| Other State Contributions | 0 | 0 | 0 |
| Allocation | 4,659,769 | 4,500,981 | 4,954,780 |
| RRR Funds | | | |
| Local Bridge | | | |
| State FEMA | | | |
| Economic Development Funds | | | |
| Forest Road | 97,834 | 97,834 | 97,836 |
| State-D | 0 | 0 | 77,019 |
| TOTAL STATE FUNDING | 5,147,625 | 4,739,073 | 5,239,635 |
| CONTRIBUTIONS - LOCAL UNITS | | | |
| Township Contributions | 256,964 | 147,356 | 191,643 |
| Other Permits & Reimbursements | 32,332 | 25,000 | 25,000 |
| Contributions - Other Counties | 507,220 | 27,000 | 22,000 |
| Other Contributions | 159,675 | 219,147 | 0 |
| TOTAL LOCAL FUNDING | 956,190 | 418,503 | 238,643 |
| CHARGES FOR SERVICES | | | |
| Charges for Services | 0 | 0 | 0 |
| State Trunk. Maint | 733,881 | 442,304 | 550,000 |
| State Trunkline Non-Maintenance | 159,675 | 0 | 0 |
| Salvage Sales | 5,959 | 3,000 | 3,000 |
| TOTAL CHARGES FOR SERVICES | 899,516 | 445,304 | 553,000 |
| OTHER | | | |
| Rents | 2,400 | 2,400 | 2,400 |
| Interest Earned | 15,016 | 6,000 | 5,000 |
| Sundry Refunds | 0 | 0 | 0 |
| Reimbursements | 0 | 0 | 0 |
| Gain On Sale of Property | 0 | 0 | 0 |
| Gain On Disposal of Equipment | 304,010 | 290,529 | 273,852 |
| ORV Fines | 10,783 | 18,000 | 10,000 |
| Insurance Recoveries | 0 | 9,500 | 0 |
| TOTAL | 332,209 | 326,429 | 291,252 |
| OTHER FINANCING SOURCES: | | | |
| Installment Purchase Proceeds | 160,000 | 0 | 180,105 |
| Lease Purchase Proceeds | 263,906 | 273,852 | 273,852 |
| TOTAL REVENUES | 8,059,955 | 6,203,162 | 8,283,086 |

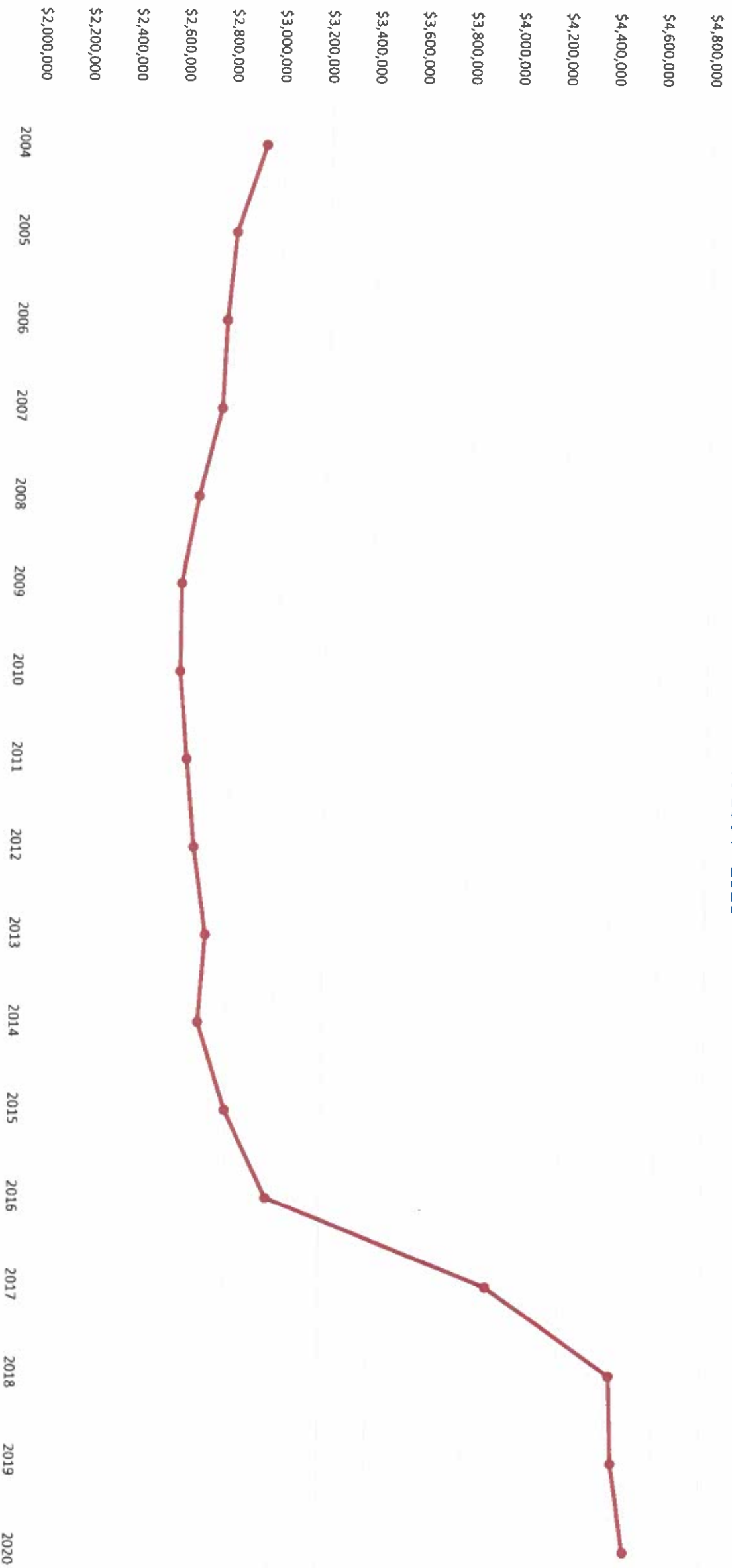
LAKE COUNTY ROAD COMMISSION
GENERAL OPERATING FUND
STATEMENT OF EXPENDITURES-AMENDED
For year ending December 31, 2021

| EXPENDITURES | 2019 Actual Budget | 2020 Amended Budget | 2021 Adopted Budget |
|-----------------------------------|--------------------------|---------------------------|------------------------|
| PRIMARY ROAD FUNDS | | | |
| Heavy Maint. Expenditures: | | | |
| General Maintenance | 1,167,185 | 0 | 2,043,457 |
| Structure Maintenance | 0 | 171,235 | 0 |
| Routine Maint. Expenditures: | | | |
| General Maintenance | 1,874,656 | 1,739,571 | 2,307,490 |
| TOTAL PRIMARY (NET) | 3,041,841 | 1,910,806 | 4,350,947 |
| LOCAL ROAD FUNDS | | | |
| Heavy Maint. Expenditures: | | | |
| General Maintenance | 338,120 | 435,308 | 0 |
| Structure Maintenance | 560,922 | 125,858 | 96,590 |
| Routine Maint. Expenditures: | | | |
| General Maintenance | 1,645,111 | 1,270,695 | 1,672,236 |
| TOTAL LOCAL (NET) | 2,544,153 | 1,831,861 | 1,768,826 |
| STATE TRUNKLINE MAINTENANCE | 697,886 | 396,086 | 466,000 |
| STATE TRUNKLINE NON-MAINTENANCE | 44,586 | 0 | 0 |
| TOTAL TRUNKLINE (NET) | 742,472 | 396,086 | 466,000 |
| EQUIPMENT EXPENSE | | | |
| Direct | 1,365,282 | 1,301,158 | 1,300,082 |
| Indirect & Storage | 541,087 | 514,213 | 544,617 |
| Operating | 287,132 | 188,209 | 290,000 |
| TOTAL EQUIPMENT EXPENSE | 2,193,500 | 2,003,581 | 2,134,699 |
| Less: | | | |
| Equipment Rental | (1,748,312) | (950,000) | (1,750,000) |
| TOTAL EQUIPMENT (NET) | 445,188 | 1,053,581 | 384,699 |
| ADMINISTRATION EXPENSE | | | |
| Less: | | | |
| Handling Charges | (52) | 0 | 0 |
| Overhead on State Maint. | (50,000) | (35,429) | (50,000) |
| Overhead on State Non-Maint. | (4,084) | 0 | 0 |
| Other Overhead | (29,174) | (27,000) | (22,000) |
| TOTAL ADMINISTRATIVE (NET) | 419,730 | 425,899 | 457,257 |
| CAPITOL OUTLAY | | | |
| Depreciation | (775,271) | (860,606) | (701,056) |
| Road Equipment | 912,642 | 746,386 | 1,011,857 |
| Land | 0 | 0 | 0 |
| Buildings | 18,150 | 84,349 | 102,000 |
| Yard and Storage | 19,014 | 0 | 0 |
| Engineers Equipment | 5,000 | 1,890 | 5,000 |
| Shop Equipment | 6,990 | 1,057 | 1,000 |
| Office Equipment | 19,843 | 2,833 | 5,000 |
| TOTAL CAPITAL OUTLAY | 206,367 | (24,090) | 423,801 |
| DEBT SERVICE | | | |
| Debt Principle Payment | 695,478 | 486,962 | 384,056 |
| Interest on Loan | 46,554 | 54,808 | 39,331 |
| TOTAL DEBT SERVICE (NET) | 742,032 | 541,769 | 423,387 |
| TOTAL EXPENDITURES | 8,141,784 | 6,135,912 | 8,274,917 |
| FUND BALANCE BEGINNING | 2,722,965 | 3,149,006 | 3,216,256 |
| EXCESS REVENUE/EXPENDITURE | 425,305 | 67,250 | 8,169 |
| FUND BALANCE ENDING | 3,148,270 | 3,216,256 | 3,224,425 |

MOTOR VEHICLE HIGHWAY FUNDS (MTF)

| | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020 Estimated</u> | <u>2020 Actual</u> | <u>2020 vs 2019</u> |
|---------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|
| JANUARY | \$239,803.07 | \$236,818.38 | \$243,857.75 | \$304,154.38 | \$377,508.47 | \$417,094.04 | \$442,691.91 | \$442,691.91 | 6.1% |
| FEBRUARY | \$279,840.31 | \$290,137.87 | \$292,998.69 | \$350,805.40 | \$379,571.60 | \$394,525.42 | \$477,287.84 | \$477,287.84 | 21.0% |
| MARCH | \$215,352.08 | \$228,410.98 | \$247,733.76 | \$318,792.70 | \$361,803.63 | \$406,704.09 | \$367,610.27 | \$367,610.27 | -9.6% |
| APRIL | \$222,757.39 | \$242,100.48 | \$239,334.92 | \$313,917.59 | \$331,126.22 | \$347,033.92 | \$351,384.19 | \$305,288.34 | -12.0% |
| MAY | \$216,598.97 | \$201,330.27 | \$233,725.39 | \$330,546.47 | \$364,503.82 | \$390,166.10 | \$270,458.74 | \$265,104.86 | -32.1% |
| JUNE | \$240,427.77 | \$241,901.94 | \$247,917.22 | \$327,908.99 | \$334,585.23 | \$376,271.34 | \$288,795.14 | \$375,140.91 | -0.3% |
| JULY | \$195,988.07 | \$212,011.80 | \$188,830.56 | \$295,402.79 | \$315,859.22 | \$336,652.43 | \$285,459.64 | \$366,912.92 | 9.0% |
| AUGUST | \$229,010.10 | \$247,381.20 | \$249,752.03 | \$329,144.82 | \$345,763.91 | \$371,204.49 | \$361,748.76 | \$444,648.06 | 19.8% |
| SEPTEMBER | \$231,987.11 | \$240,569.93 | \$241,078.35 | \$342,094.65 | \$324,385.75 | \$394,106.26 | \$399,046.61 | \$403,360.92 | 2.3% |
| OCTOBER | \$191,388.17 | \$216,263.96 | \$278,157.92 | \$386,473.04 | \$481,901.18 | \$464,981.06 | \$470,809.87 | \$478,166.53 | 2.8% |
| NOVEMBER | \$201,188.05 | \$221,182.74 | \$254,655.68 | \$289,708.77 | \$481,901.18 | \$346,531.39 | \$350,875.36 | \$0.00 | -100.0% |
| DECEMBER | \$218,017.42 | \$219,064.17 | \$253,869.61 | \$307,956.68 | \$319,760.59 | \$414,498.22 | \$419,694.20 | \$0.00 | -100.0% |
| TOTALS | \$2,682,358.51 | \$2,797,163.72 | \$2,971,911.88 | \$3,896,906.28 | \$4,418,670.80 | \$4,430,325.82 | \$4,485,862.53 | \$3,926,212.56 | |

MTF Trends 2004 - 2020



2021

Regular meetings of the Lake County Board of Road Commissioners will be held at 9:00 am on the following dates at 1180 Michigan Ave., Baldwin, MI.

| | |
|--------------------------|---------------------------|
| January 14, 2021 | July 22, 2021 |
| January 28, 2021 | August 12, 2021 |
| February 11, 2021 | August 26, 2021 |
| February 25, 2021 | September 9, 2021 |
| March 11, 2021 | September 23, 2021 |
| March 25, 2021 | October 14, 2021 |
| April 8, 2021 | October 28, 2021 |
| April 22, 2021 | November 11, 2021 |
| May 13, 2021 | November 25, 2021 |
| May 27, 2021 | December 9, 2021 |
| June 10, 2021 | December 23, 2021 |
| June 24, 2021 | |
| July 8, 2021 | |

ANY CHANGES MADE IN THE ABOVE DATES WILL BE POSTED AT THE LAKE COUNTY ROAD COMMISSION.

MINUTES FOR EACH MEETING ARE AVAILABLE AT 1180 MICHIGAN AVE., BALDWIN, MICHIGAN.

WAGE SCHEDULE

4/1/2020 - 3/31/2021

SALARY

| | |
|--------------------------------------|-------------|
| Operations Manager | \$68,075.28 |
| Finance & HR Manager | \$61,651.20 |
| Assistant Finance & HR Manager | \$44,492.40 |
| Road Foreman | \$58,211.71 |
| Equipment Superintendent | \$58,211.71 |

HOURLY

| | |
|--------------------------------|---------|
| Blade Truck Driver | \$20.38 |
| Heavy Equipment Operator | \$20.74 |
| Mechanic | \$21.60 |
| Engineer Tech. | \$21.60 |
| Sign Tech. | \$21.60 |
| Summer Help..... | \$10.00 |
| Common Laborer..... | \$17.31 |

LAKE COUNTY ROAD COMMISSION

ORGANIZATIONAL CHART

