

August 22, 2024
Baldwin, Michigan 49304

Regular meeting of the Board of County Road Commissioners of the County of Lake was called to order at 9:00 a.m. by Commissioner Haslock.

Present - Richard Haslock, *LCRC Commissioner*
Gary Truxton, *LCRC Commissioner*
Joan Runnels, *LCRC Commissioner*
William VanDyke, *Finance & HR Manager*
Leroy Williams, *Manager*
Shawn MacDougall, *Road Foreman*
Al Dailey, *Road Foreman*
David Leusby, *Shop Foreman*
Austin MacDougall, *Assistant*
Dennis Robinson, *Engineer Tech*

APPROVAL OF MINUTES:

A motion was made by Truxton to approve the August 8, 2024, regular meeting minutes. Supported by Haslock.
Yeas - Haslock, Truxton. Nays - Runnels.
Motion carried. Roll Call vote.

A motion was made by Truxton to approve the August 8, 2024, closed session meeting minutes. Supported by Runnels.
Yeas - Haslock, Truxton, Runnels. Nays - 0.
Motion carried. Roll Call vote.

APPROVAL OF PAYABLES:

A motion was made by Truxton to approve:

| | | |
|--------------------------|---------|--------------|
| Payroll Voucher | # 5272 | \$80,313.27 |
| Accounts Payable Voucher | # 5273 | \$271,474.23 |
| Accounts Payable Voucher | # 5273A | \$850.00 |
| FSA Voucher | # 5274 | \$658.47 |

Supported by Haslock.
Yeas - Haslock, Truxton. Nays - Runnels.
Motion carried. Roll call vote.

PUBLIC COMMENT:

None.

REPORTS FROM MANAGEMENT:

FINANCE & HR MANAGER:

The submittal of the ACT 51 2023 Financial Statements is undergoing the MDOT review process and should be completed by next week.

MANAGER:

Discussed the benefits of enforcing Policy # 1065 - Use of Traffic Control Devices for Community Events, and the importance of adhering to the policy.

ROAD FOREMAN:

MACDOUGALL -

The triple seal projects are completed with only the fog seal remaining. Chip sealing was also done for the Village of Baldwin. Everything ran very smoothly this year.

Crews are currently working to reconstruct spillways on S. Branch Road in Sweetwater Township.

96th Street in Lake Township has been patched as needed due to ongoing logging operations.

DAILEY -

The second brine application has been progressing over the last two weeks and is on budget.

Beavers continue to be a nuisance on 10 Mile Road in Dover Township.

LEUSBY -

Repairs to an underground electrical conduit at the Chase Brine Facility have been completed. Extending the concrete pad will need to be done once brining is complete.

Discussed the need for diagnostic software to repair trucks and equipment. A demonstration by JPRO Diagnostics went very well, but the quote will need to be updated to accommodate a variety of wiring adaptors to match all our equipment.

Announced that mechanic Tony Hill has presented his resignation to be effective September 5, 2024.

ROBINSON -

Has been helping the road foreman on projects and writing bids.

OLD BUSINESS:

Bruce Reed requested a closed session to discuss personnel matters pertaining to his employment.

A motion was made by Truxton to enter closed session at 9:35 a.m. to discuss personnel evaluation pursuant to MCL 15.268 1a.

Supported by Runnels.

Yeas - Haslock, Truxton, Runnels. Nays - 0.

Motion carried. Roll Call vote.

A motion was made by Haslock to re-open the meeting at 9:46 a.m.

Supported by Truxton.

Yeas - Haslock, Truxton, Runnels. Nays - 0.

Motion carried. Roll Call vote.

A motion was made by Haslock to deny Bruce Reed's request for additional personal leave.

Supported by Truxton.

Haslock rescinded his motion after a brief discussion.

Yeas - 0. Nays - 0.

A motion was made by Runnels to extend Bruce Reed's personal leave through August 28, 2024, at which time he would need to report back to work on August 29, 2024, or submit a letter of resignation to avoid disciplinary actions afforded in the work rules pertaining to absenteeism.

Supported by Truxton.

Yeas - Haslock, Truxton, Runnels. Nays - 0.

Motion carried. Roll Call vote.

NEW BUSINESS:

A motion was made by Truxton to adopt Policy # 1073 - Continuation of Benefits on Leave of Absence/COBRA.

Supported by Haslock.

Yeas - Haslock, Truxton, Runnels. Nays - 0.

Motion carried. Roll Call vote.

PUBLIC COMMENT:

None.

COMMISSIONERS PRIVILIGE:

Haslock -

Is pleased with how the management team is working together.

Regrets the resignation of mechanic Tony Hill but wishes him well in his new job recognizing that Tony's many talents will be missed.

Truxton -

Thanked Shawn MacDougall and Leroy Williams for a job well done on the chip sealing work that was done in the Village of Baldwin.

Runnels -

None.

ADJOURNMENT:

Next Meeting Date: September 12, 2024, Time: 9:00 a.m.


Motion to adjourn made by Runnels.

Supported by Truxton.

Yeas - Haslock, Truxton, Runnels. Nays - 0.

Motion carried 10:15 a.m. Roll Call vote.

Respectfully submitted by:



William D. VanDyke - Secretary

Approved by:



Richard J. Haslock - Chairman

Gary Truxton - Vice Chairman



Joan Runnels - Member