

**September 12, 2024**  
**Baldwin, Michigan 49304**

Regular meeting of the Board of County Road Commissioners of the County of Lake was called to order at 9:01 a.m. by Commissioner Haslock.

Present - Richard Haslock, *LCRC Commissioner*  
~~Gary Truxton, *LCRC Commissioner*~~  
Joan Runnels, *LCRC Commissioner*  
William VanDyke, *Finance & HR Manager*  
Leroy Williams, *Manager*  
Shawn MacDougall, *Road Foreman*  
Al Dailey, *Road Foreman*  
David Leusby, *Shop Foreman* --- 9:10  
Austin MacDougall, *Assistant*  
~~Dennis Robinson, *Engineer Tech*~~

#### **APPROVAL OF MINUTES:**

A motion was made by Haslock to approve the August 22, 2024, regular meeting minutes. Supported by Runnels.  
Yeas - Haslock, Runnels. Nays - 0. Absent - Truxton.  
Motion carried. Roll Call vote.

A motion was made by Runnels to approve the August 22, 2024, closed session meeting minutes. Supported by Haslock.  
Yeas - Haslock, Runnels. Nays - 0. Absent - Truxton.  
Motion carried. Roll Call vote.

**APPROVAL OF PAYABLES:**

A motion was made by Runnels to approve:

|                          |        |              |
|--------------------------|--------|--------------|
| Payroll Voucher          | # 5275 | \$78,408.62  |
| Payroll Voucher          | # 5278 | \$104,322.09 |
| Accounts Payable Voucher | # 5276 | \$224,019.54 |
| Accounts Payable Voucher | # 5279 | \$221,319.70 |
| FSA Voucher              | # 5277 | \$903.00     |
| FSA Voucher              | # 5280 | \$1,923.08   |

Supported by Haslock.

Yeas - Haslock, Runnels. Nays - 0. Absent - Truxton.

Motion carried. Roll call vote.

**PUBLIC COMMENT:**

Bob Woolever introduced himself as a Sauble Township resident announcing that he will be attending the meetings to be more aware of how road commission business is conducted.

Sondra Lemm of Pleasant Plains Township inquired about finding a more permanent solution to shoulder repairs needed along W. 68<sup>th</sup> Street in section 14 along North Lake. Also, discussed an issue of possible encroachment on the corner of her property at the intersection of W. LaVista Road and S. Arbutus Point Road. Finally, she addressed her concern that one of her neighbors alleges having a conversation with a road commission employee who referenced her in a derogatory manner.

All these issues will be investigated.

**REPORTS FROM MANAGEMENT:**

**FINANCE & HR MANAGER:**

Discussed needed actions to adjust the ACT 51 2023 Financial Statements due to an audit discrepancy concerning the recording of STP Funds in the Local Roads Column as opposed to the Primary Roads Column and needed adjusting audit journal entries.

Presented proposed policy # 1009 - Regarding Public Access to and Video Recording on Road Commission Property.

Presented proposed policy # 1026 - Video Recording of Road Commission Employees by the Public.

#### MANAGER:

Shoulder milling and paving on US-10 near Shepherd Road with TWA# 245055 has been completed.

Maintenance work on state trunklines has included mowing, filling edge ruts, and shoulder repair.

Payment has been received for some missing pieces to barricades that were loaned out per Policy # 1065 – Traffic Control Devices for Community Events.

#### ROAD FOREMAN:

##### MACDOUGALL -

Discussed shoulder repairs, washout repairs, and spillway maintenance that has been occurring on the state trunklines.

Fog sealing of triple chipseal projects is complete with good results.

The re-graveling of River Road in Elk Township is wrapping up and looks very good.

Mowing of secondary roads continues.

##### DAILEY -

The second brine application will be finished today.

Cleaning up of fallen trees continues.

A permanent patch of HMA is being placed over the replaced culvert on Raymond Road in Dover Township today.

A screen to prevent beavers from clogging the culvert on 10 Mile Road in Dover Township has been installed.

Discussed a high-water problem on 9 Mile Road that seems to be getting better on its own.

EGLE called about a plugged culvert on Saddler Road in Chase Township.

LEUSBY -

The job posting for mechanic had no interested bidders, so the position will be advertised for hiring from outside of the organization.

Temporary transfer is being used to get more help in the shop for the time being.

ROBINSON -

Absent.

**OLD BUSINESS:**

None:

## **NEW BUSINESS:**

Manager Williams explained that the railroad company has presented their information for rough crossings to be submitted to MDOT. The crossing of 76<sup>th</sup> Street has been a problem causing many complaints.

A motion was made by Runnels to approve journal entries proposed in the audit to ensure that the Total column of Act 51 agrees with the Total column in the audit.

Supported by Haslock.

Yeas - Haslock, Runnels. Nays - 0. Absent - Truxton.

Motion carried. Roll Call vote.

A motion was made by Runnels to approve amending the FY 2023 ACT 51 to match the audited financial statements and to recognize that the FY 2024 Act 51, will need to be adjusted in the optional transfers lines in the Act 51 to ensure the ending fund balance is correct at the end of FY 2024.

Supported by Haslock.

Yeas - Haslock, Runnels. Nays - 0. Absent - Truxton.

Motion carried. Roll Call vote.

A motion was made by Haslock to attest that the financial report for Fiscal Year 2023 accurately reflects the Revenues and Expenditures of all road work and funds by systems, and conforms with the requirements of Act 51, Public Acts of 1951, as amended.

Supported by Runnels.

Yeas - Haslock, Runnels. Nays - 0. Absent - Truxton.

Motion carried. Roll Call vote.

A motion was made by Runnels to adopt Policy # 1009 - Regarding Public Access to and Video Recording on Road Commission Property.

Supported by Haslock.

Yeas - Haslock, Runnels. Nays - 0. Absent - Truxton.

Motion carried. Roll Call vote.

A motion was made by Runnels to adopt policy # 1026 - Video Recording of Road Commission Employees by the Public.

Supported by Haslock.

Yeas - Haslock, Runnels. Nays - 0. Absent - Truxton.

Motion carried. Roll Call vote.

**PUBLIC COMMENT:**

Bob Woolever stated that although he intends to attend meetings, he will not be able to attend the September 26, 2024, meeting due to a prior engagement.

**COMMISSIONERS PRIVILEGE:**

Haslock -

Shared an interesting conversation he had with a DNR representative who explained how they repaired some undermined asphalt at the boat launch near M-37 and 72<sup>nd</sup> Street behind the Red Moose Lodge by pouring concrete into the void.

Truxton -

Absent.

Runnels -

None.

**ADJOURNMENT:**

*Next Meeting Date: September 26, 2024, Time: 9:00 a.m.*

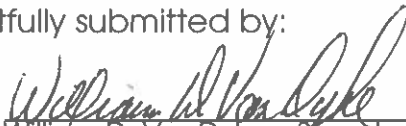
Motion to adjourn made by Runnels.

Supported by Haslock.

Yeas - Haslock, Runnels. Nays - 0. Absent - Truxton.

Motion carried 10:04 a.m. Roll Call vote.

Respectfully submitted by:

  
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William D. VanDyke - Secretary

Approved by:

  
\_\_\_\_\_  
Richard J. Haslock - Chairman

  
\_\_\_\_\_  
Gary Truxton - Vice Chairman

  
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Joan Runnels - Member