

**July 11, 2024**  
**Baldwin, Michigan 49304**

Regular meeting of the Board of County Road Commissioners of the County of Lake was called to order at 9:00 a.m. by Commissioner Haslock.

Present - Richard Haslock, *LCRC Commissioner*  
Gary Truxton, *LCRC Commissioner*  
Joan Runnels, *LCRC Commissioner*  
William VanDyke, *Finance & HR Manager*  
Leroy Williams, *Manager*  
Shawn MacDougall, *Road Foreman*  
Al Dailey, *Road Foreman*  
David Lousby, *Shop Foreman*  
Austin MacDougall, *Assistant*  
Dennis Robinson, *Engineer Tech*

**APPROVAL OF MINUTES:**

A motion was made by Truxton to approve the June 27, 2024, regular meeting minutes. Supported by Runnels.  
Yeas - Haslock, Truxton, Runnels. Nays - 0.  
Motion carried. Roll Call vote.

**APPROVAL OF PAYABLES:**

A motion was made by Runnels to approve:

Payroll Voucher	# 5263	\$91,701.38
Accounts Payable Voucher	# 5264	\$124,355.87
FSA Voucher	# 5265	\$922.04

Supported by Truxton.  
Yeas - Haslock, Truxton, Runnels. Nays - 0.  
Motion carried. Roll call vote.

## **PUBLIC COMMENT:**

Floyd Brown introduced himself and announced his credentials as he is a candidate in the race for probate judge.

## **REPORTS FROM MANAGEMENT:**

### **FINANCE & HR MANAGER:**

VanDyke announced that the MERS Annual 2024 Conference will be held in Grand Rapids, Michigan on October 10 - 11. However, October 10, 2024, is a scheduled regular meeting so the board may want to consider rescheduling the meeting.

The Northern Michigan Road Commission Finance & Human Resources Association is hosting a meeting on Tuesday July 30, 2024, featuring a presentation by Wendy Hardt of MCRCSIP. Manager Leroy Williams Jr. would like William VanDyke and Austin MacDougall to attend.

### **MANAGER:**

Williams has completed a requested review of the County Road Association by-laws and returned it to the County Road Association.

The County Road Association has notified road commissions that increases to permit fees up to 10% are allowed until October 1, 2024, and must remain for five years. This can be discussed further with other counties at the August 15, 2024, Paul Bunyan meeting.

An estimate from Pipeline Management for restoration of the 48<sup>th</sup> Street culvert in Sweetwater Township has come back at \$69,250.00. Williams explained that just the digging and repaving cost of a traditional culvert replacement would surpass that amount. An estimate for lining another culvert on 72<sup>nd</sup> Street in Chase Township came back at \$59,540.00, but since less digging would be required, the traditional culvert replacement would be the cheaper option.

Williams is submitting a grant application for another Bio-seal treatment of HMA pavement through the Michigan Soybean Council.

A MDOT grant is also being submitted on behalf of the railroad for improvement of crossings in the county.

Researching a problem with the newer type 3 barricades where the reflective coating seems to not be withstanding the effects of the weather (i.e. fading, peeling, and pitting).

Public Act 72 has been signed by the governor and requires motorists to stay 200' back from road commission trucks while working, and 20' back while stopped.

Tim Fischer is planning to have gravel available in their Wellston pit to be used for Elk Township's River Road project. The unit cost is slightly higher but will far offset the cost of trucking from further sources.

#### ROAD FOREMAN:

##### MACDOUGALL -

Keeping crews busy with the blading of roads with washouts from recent rains and into the second round of mowing this season as the grass has been growing faster than normal as well.

The bucket truck has been out and is doing very well.

##### DAILEY -

The gravel improvement of Lakola Road in Dover Township is completed and brined.

Saddler and Hawkins roads in Dover Township are prepped for new gravel.

Osceola County has been hauling brine from the Chase facility, so Dailey has been keeping track of that. Some concrete may need to be added to the driveway at the Chase brine facility to prevent further damage from the larger delivery trucks. Looking into having the totalizer moved to a location near the operator's station.

Pothole patching continues.

LEUSBY – Absent

ROBINSON -

Has been setting stations on gravel jobs.

**OLD BUSINESS:**

Jordan Smith of Maner Costerisan presented on the findings of the recent financial statements audit that he conducted. He explained the process of the audit and pointed out that the commission's financial stability is improving. He also explained upcoming changes in the Governmental Accounting Standards Board's regulations. It was also noted that a material weakness was found in internal controls over financial reporting, and an instance of an unfavorable budget variance was cited as a compliance issue. Jordan stated that overall things went very well, especially for a first-year audit, and thanked both William VanDyke and Austin MacDougall for their assistance in providing the needed information to conduct the audit.

A motion was made by Runnels to adopt the revised Policy # 1006 Dust Control – Brine.

Supported by Truxton.

Yeas - Haslock, Truxton, Runnels. Nays - 0.

Motion carried. Roll Call vote.

A motion was made by Runnels to adopt the revised Policy # 1008 Street Name Signs.

Supported by Truxton.

Yeas - Haslock, Truxton, Runnels. Nays - 0.

Motion carried. Roll Call vote.

A motion was made by Runnels to adopt the revised Policy # 1020 Road Building.

Supported by Truxton.

Yeas - Haslock, Truxton, Runnels. Nays - 0.

Motion carried. Roll Call vote.

A motion was made by Truxton to adopt the revised Policy # 1021 Driveways on County Roads.

Supported by Runnels.

Yeas - Haslock, Truxton, Runnels. Nays - 0.

Motion carried. Roll Call vote.

A motion was made by Truxton to attest that the financial report for Fiscal Year 2023 accurately reflects the Revenues and Expenditures of all road work and funds by systems, and conforms with the requirements of Act 51, Public Acts of 1951, as amended.

Supported by Runnels.

Yeas - Haslock, Truxton, Runnels. Nays - 0.

Motion carried. Roll Call vote.

Williams stated that a set of gravel trains on loan from Mason County will need to be returned but can be available in the future if the need arises.

#### **NEW BUSINESS:**

A motion was made by Truxton to reschedule the October 10, 2024, regular meeting to October 9, 2024, 9:00 a.m.

Supported by Runnels.

Yeas - Haslock, Truxton, Runnels. Nays - 0.

Motion carried. Roll Call vote.

A motion was made by Truxton to plan on refurbishing the 40<sup>th</sup> Street culvert in Sweetwater Township as proposed by Pipeline Management.

Supported by Runnels.

Yeas - Haslock, Truxton, Runnels. Nays - 0.

Motion carried. Roll Call vote.

None.

#### **PUBLIC COMMENT:**

None.

**COMMISSIONERS PRIVILIGE:**

Haslock - Pleased that the recent switch to Maner Costerisan for our audit services has gone very well.

Truxton - Very pleased with the auditor's presentation and wants to thank the management team for their excellent job as the funding levels continue to trend upward.

Runnels - Has been hearing complaints about the governor's plan to fix the roads.

**ADJOURNMENT:**

*Next Meeting Date: July 25, 2024,                      Time: 9:00 a.m.*

Motion to adjourn made by Runnels.  
Supported by Truxton.  
Yeas - Haslock, Truxton, Runnels. Nays - 0.  
Motion carried 10:19 a.m. Roll Call vote.

Respectfully submitted by:

  
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William D. VanDyke - Secretary

Approved by:

  
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Richard J. Haslock - Chairman

  
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Gary Truxton - Vice Chairman

  
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Joan Runnels - Member