

September 5, 2019  
Baldwin, Michigan 49304

Regular meeting of the Board of County Road Commissioners of the County of Lake was called to order at 9:00 a.m. by Chairman Truxton.

Present – Gary Truxton, LCRC Commissioner  
Richard Haslock, LCRC Commissioner  
Richard Runnels, LCRC Commissioner  
Jessica LaPointe, LCRC Finance & HR Manager  
Steve Leonard, LCRC Manager  
Leroy Williams, LCRC Road Foreman  
Tom Smith, LCRC Road Foreman  
David Leusby, LCRC Shop Foreman  
Joan Runnels, Lake County Resident  
Ronald DenBraber, Lake County Resident  
David Knott, Lake County Resident  
Marquita Davis, LCRC Temporary Employee  
Cheryl Kewkizwicz, Peacock Township Treasurer  
Dave Kewkizwicz, Lake County Resident  
Dale Hill, Peacock Township Trustee  
Mark Venema, Peacock Township Supervisor  
Andrew Cascini, Henn Lesperance PLC

The following bills were presented and allowed for payment:

9/5	Payroll Voucher No. 4892 -----	\$ 70,954.17
9/5	Material Voucher No. 4893 -----	\$ 51,282.23
9/5	HRA Voucher No. 4894 -----	\$ 525.89

APPROVAL OF MINUTES:

Motion made by Haslock to approve the August 22, 2019 meeting minutes as read. Supported by Truxton. Yeas- Haslock, Runnels and Truxton. Nays – 0.  
Motion carried.

PUBLIC COMMENT:

Mark Venema requested additional information on how the decision was made to remove the posts, which were placed by the township, from a paper road located in Peacock Township. Leonard indicated that the board felt that the posts were placed to obstruct a resident from accessing their property and only removed the posts that were an issue.

Truxton assured the township that the road commission is here to help and if they are ever in need of information regarding certified roads or paper roads.

Marquita Davis requested a closed session.

Motion to move in to closed session for discussion with employee made by Runnels. Supported by Haslock. Roll call vote. Yeas- Runnels, Haslock and Truxton. Nays – 0. Motion carried.

Board enter closed session at 9:24 am.

Motion to move in to open session made by Haslock. Supported by Runnels. Roll call vote. Yeas- Runnels, Haslock and Truxton. Nays – 0. Motion carried.

Board leaves closed session at 9:31 am.

#### REPORTS FROM MANAGEMENT:

##### *FINANCE & HR MANAGER:*

Discussed the Legislative Summit LaPointe attended.

Presented a budget update for discussion.

Presented a MTF Revenue Summary.

##### *MANAGER:*

Leonard is concerned about the safety issues surrounding an employee. The board instructed Leonard to handle the situation how he sees fit.

Bit-Mat would like to credit the road commission equal to the last invoice submitted in lieu of replacement tar.

Webber Township has a majority of the signatures needed for Whalen Lake Road. They asked the road commission to finish the section impacted by the easement. The board agrees.

Brooks Builders indicated the supplier will not hold the cost and asked the road commission to purchase the materials now. The board agrees.

##### *ROAD FOREMAN:*

##### *WILLIAMS –*

Culverts are still an issue. Found another one on 48<sup>th</sup> Street yesterday.

Patching.

##### *SMITH –*

None.

##### *EQUIPMENT SUPERINTENDENT:*

Bid openings. See Old Business.

OLD BUSINESS:

Motion made by Haslock to award the Add-On Equipment bid to Truck & Trailer Specialties. Supported by Runnels. Yeas- Truxton, Haslock and Runnels. Nays – 0. Motion carried. Roll call vote.

Motion made by Haslock to table the bid for the Tandem Axle Blade Truck until Leusby can speak to the bidders regarding their bids. Supported by Runnels. Yeas- Truxton, Haslock and Runnels. Nays – 0. Motion carried.

LaPointe presented a new Conflict of Interest policy after the last one was tabled due to language. Board tabled the policy.

LaPointe presented the Use of Road Commission Vehicle Policy that was tabled last meeting. LaPointe gathered additional information from the Road Commission's auditor as well as the IRS regarding taxing fringe benefits. Both sources indicated that it is the duty of the Road Commission Board to follow the law. Board tabled the policy.

Leonard stated the ORV crossings are almost finished and look good.

NEW BUSINESS:

Andrew Cascini conducted an employer training.

COMMISSIONERS PRIVILIGE:

Runnels- hoping the State comes through with the funding.

Truxton – waiting to hear from Mike Kluck regarding the most recent investigation.

PUBLIC COMMENT:

None.

ADJOURNMENT:

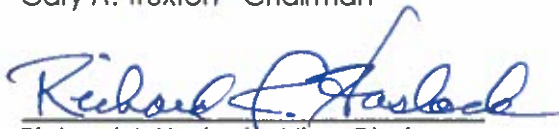
Motion to adjourn made by Haslock. Supported by Runnels. Yeas- Haslock and Truxton. Nays – 0. Motion carried. 11:59 am

Respectfully submitted by:

  
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Jessica L. LaPointe - Secretary

Approved by:

  
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Gary A. Truxton - Chairman

  
\_\_\_\_\_  
Richard J. Haslock - Vice Chairman

  
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Richard K. Runnels - Member



BIDS FOR:

**Add on Equipment**

Truck + Trailer Spec.

\$124,632.00

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**BID AWARDED TO:**

Truck + Trailer Specialties



BIDS FOR:

**Tandem Blade Truck**

Grand Traverse Diesel      \$130,000

Peterbilt      \$129,210


**BID AWARDED TO:** \_\_\_\_\_



August 22, 2019  
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David Leusby, *LCRC Shop Foreman*  
Joan Runnels, *Lake County Resident*  
Ronald DenBraber, *Lake County Resident*  
David Knott, *Lake County Resident*

The following bills were presented and allowed for payment:

8/22	Payroll Voucher No. 4889 -----	\$ 67,699.43
8/22	Material Voucher No. 4890 -----	\$ 137,464.79
8/22	HRA Voucher No. 4891 -----	\$ 4,608.32

#### APPROVAL OF MINUTES:

Motion made by Haslock to approve the August 8, 2019 meeting minutes as read. Supported by Truxton. Yeas- Haslock, Runnels and Truxton. Nays – 0. Motion carried.

#### PUBLIC COMMENT:

DenBraber and Knott addressed the board regarding Peacock Township restricting access to their properties via a paper road. DenBraber indicated the posts have not been removed. Leonard will remove them today (8/22).

#### REPORTS FROM MANAGEMENT:

#### FINANCE & HR MANAGER:

Board cast their ballot for the NMARC board.

Presented the MERS Quarterly report.

Presented a policy regarding Road Commission Vehicles used for personal use. LaPointe informed the board that the IRS does require the use of Road



Commission vehicles be taxed as a fringe benefit.

Haslock requested it to be tabled. Runnels suggested the Road Commission disregard and pay the potential penalty. Truxton would like to look in to it more.

Reported on an incident with a management employee and two union employees that did not use personal time when attending a golf outing. Board agrees that employees must use personal time for golf outings.

Truxton does not want road foreman and shop foreman attending the Rotary meetings.

MANAGER:

Board Meeting on September 12, 2019, same as the NMARC Conference. LaPointe reminded the board that it had been cancelled already.

Gayle from MCRCSIP will be here September 5, 2019.

Leonard would like to leave on September 10<sup>th</sup> for the NMARC Conference.

Leonard sent a proposal for 7 Mile Bridge to Dover Township. The cost to the township would be \$71,000 for a bottomless arch culvert. Dover Township is going to try to raise money to participate. The board would allow Dover Township to pay over three years.

South Branch Road is still closed due to a sinkhole. DEQ and engineers suggested leaving it closed under a bid can be obtained and road can be properly repaired. There is a potential to have Wingleton Road paved for a detour as part of the Federal funding.

Applied for Section 19 yesterday. We are waiting for Commissioner Ludholtz to sign.

Bit-Mat will possibly provide us with two loads for the faulty product received earlier this year.

Leonard attended a meeting in regards to Federal Aid Program for storm relief. Feels confident that Lake County will be eligible. 8<sup>th</sup> Street Bridge in the Village could possibly be eligible for this funding.

Greg Nichols wanted to thank the board for the work on Whalen Lake Road.

Truxton would like to encourage Webber Township to invest in the Cemetery Hill reconstruction if they are looking for Road Commission's input on projects.

Leonard would like to discuss an employee matter with the board. LaPointe informed the board of the requirements for a closed session. LaPointe suggested inviting the employee to a board meeting and allowing the employee to request a closed session.

Leonard states multiple employees that have been vocal about an employee that is trying to recruit other employees to complain about management. Truxton

would like to have Mike Kluck investigate management issues with all the employees.

**ROAD FOREMAN:**

**WILLIAMS –**

Crews are working on ORV crossings. (Twin Creek, Foreman, 7 Mile, 8 Mile, 9 Mile, and 5 Mile)

**SMITH –**

Washouts and mowing the highway.

**EQUIPMENT SUPERINTENDENT:**

Bid opening scheduled for September 5, 2019. Board will have a special meeting to open bids at 9:00am.

**OLD BUSINESS:**

Truxton inquired as to the status of Loon Lake Access abandonment of 6 feet for the Schassbergers. Leonard stated the Road Commission isn't going to pursue it; it would be up to the property owner.

Truxton would like Leonard to contact Joe Brooks regarding the pole building.

LaPointe presented the Conflict of Interest policy that was tabled earlier. LaPointe reiterated the purpose of a policy is not to address a current issue but to prevent an issue by providing employees with guidance. Board tabled the policy.

**NEW BUSINESS:**

None.

**COMMISSIONERS PRIVILEGE:**

Runnels- glad to be back. Runnels is very hopeful that the emergency funding works out for the road commission.

**PUBLIC COMMENT:**

None.

**ADJOURNMENT:**

Motion to adjourn made by Haslock. Supported by Truxton. Yeas- Haslock and Truxton. Nays – 0. Motion carried. 10:54 am

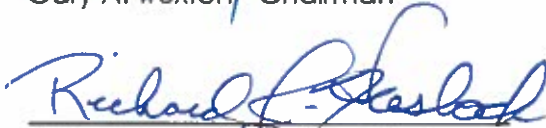
Next Meeting Date: September 5, 2019 Time: 9::00 am

Respectfully submitted by:

  
Jessica L. LaPointe - Secretary

Approved by:

  
Gary A. Truxton - Chairman

  
Richard J. Haslock - Vice Chairman

  
Richard K. Runnels - Member

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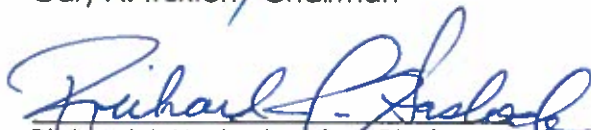


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Jessica L. LaPointe - Secretary

Approved by:



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Gary A. Truxton / Chairman



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Richard J. Haslock - Vice Chairman



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Richard K. Runnels - Member

