

**February 22, 2024**  
**Baldwin, Michigan 49304**

Regular meeting of the Board of County Road Commissioners of the County of Lake was called to order at 9:02 a.m. by Commissioner Haslock.

Present - Richard Haslock, *LCRC Commissioner*  
Gary Truxton, *LCRC Commissioner*  
~~Jean Runnels, *LCRC Commissioner*~~  
William VanDyke, *Finance & HR Manager*  
Leroy Williams, *Manager*  
Shawn MacDougall, *Road Foreman*  
Al Dailey, *Road Foreman*  
David Leusby, *Shop Foreman*  
Austin MacDougall, *Assistant*  
~~Dennis Robinson, *Engineer Tech*~~

**APPROVAL OF MINUTES:**

A motion was made by Haslock to approve the February 8, 2024, regular meeting minutes. Supported by Truxton.

Yeas - Haslock, Truxton. Nays - 0. Absent - Runnels.  
Motion carried. Roll Call vote.

**APPROVAL OF PAYABLES:**

A motion was made by Truxton to approve:

Payroll Voucher	# 5233,	\$75,080.86
Accounts Payable Voucher	# 5234,	\$65,729.69
Accounts Payable Voucher	# 5234A	\$1,948.10
Accounts Payable Voucher	# 5234B,	\$50,000.00
FSA Voucher	# 5235,	\$3,087.83

Supported by Haslock.

Yeas - Haslock, Truxton. Nays - 0. Absent - Runnels.  
Motion carried. Roll call vote.

**PUBLIC COMMENT:**

None.

## REPORTS FROM MANAGEMENT:

### FINANCE & HR MANAGER:

An update of the labor reporting software through Cogitate is under way and will be rolled out next week for use by the workforce to remedy incompatibility issues as support for the older version was discontinued as of October 1, 2023.

A biennial valuation of the OPEB division in MERS is needed for this year's Act 51 reporting. Supporting information has been submitted to start this process.

MCRCSIP is working on a quote for insurance of buildings and contents.

### MANAGER:

Williams has information to present during Old Business.

### ROAD FOREMAN:

#### MACDOUGALL -

Crews have been busy with winter maintenance and tree cutting as weather conditions have been back and forth between winter and spring.

#### DAILEY -

Have crews tree cutting and brush cutting in the Olga Lake area for preparation of this year's work on Hawkins Road and Saddler Road.

Township brine contracts are finalized.

LEUSBY -

A replacement radiator for the new blade truck used on the state trunkline is due to be shipped to the dealer tomorrow.

The new loader from AIS equipment has been delivered. Calibration of the onboard scale was done in-house and is functioning properly.

The sign truck # 21 will not be certified due to excessive rusting of the frame. Used trucks in good condition are available and we can start shopping for a replacement.

ROBINSON -

Absent.

**OLD BUSINESS:**

Williams updated the board on progress of the lease agreement with the DNR for mining gravel and outlined his plan for working the entire property in layers as opposed to working in sections to avoid large holes.

Williams updated the board on a lease proposal for a cell tower. Truxton expressed his concern that the monthly lease rate may be lower than what is normally charged and suggested that we check with a lawyer who handles leases of this nature.

A permit application from Kilgore Builders for working in the right of way on W Velt Ave. in the Chain-O-Lakes # 1 platted subdivision has been denied at this time due to the ongoing issues with the erosion remediation required by EGLE.

Bruce Reed requested a closed session to discuss personnel matters pertaining to his employment.

A motion was made by Truxton to enter closed session at 9:35 a.m. to discuss personnel evaluation pursuant to MCL 15.268 1a.

Supported by Haslock.

Yeas - Haslock, Truxton. Nays - 0. Absent - Runnels.

Motion carried. Roll Call vote.

A motion was made by Truxton to re-open the meeting at 9:53 a.m.

Supported by Haslock.

Yeas - Haslock, Truxton. Nays - 0. Absent - Runnels.

Motion carried. Roll Call vote.

A motion was made by Truxton to extend Bruce Reed's ½ pay for medical leave for one month.

Supported by Haslock.

Yeas - Haslock, Truxton. Nays - 0. Absent - Runnels.

Motion carried. Roll Call vote.

### **NEW BUSINESS:**

Sealed bids for emulsion and paint striping were opened at 10:00 a.m.

A motion was made by Truxton to award the emulsion bid to MPM Michigan Paving & Materials Co. Supported by Haslock.

Yeas - Haslock, Truxton. Nays - 0. Absent - Runnels.

Motion carried. Roll Call vote.

A motion was made by Truxton to award the paint striping bid to PK Contracting.

Supported by Haslock.

Yeas - Haslock, Truxton. Nays - 0. Absent - Runnels.

Motion carried. Roll Call vote.

Haslock opened a discussion about reviewing our permit fee schedule to see if the rates are current and comparable to other road commissions within the Paul Bunyan Council.

Haslock asked about the status of spring frost and the removal of weight restrictions. Discussion was held about it still being early in the season with more winter conditions likely to occur and that none of the neighboring counties are lifting their weight restrictions yet.

Truxton mentioned that there will be an educational seminar about Public Act 130, commonly known as the McNitt Act, provided by MCRCSIP featuring Bill Henn as presenter. Arrangements will be made for Williams and VanDyke to attend.

**COMMISSIONERS PRIVILEGE:**

Haslock - Roads are in very good condition for this time of year.

Truxton - Pleased to notice that there is an upward trend on the cash balance sheet as we have been implementing measures of austerity.

Runnels - Absent.

**PUBLIC COMMENT:**

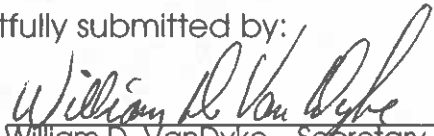
None.

**ADJOURNMENT:**

Next Meeting Date: March 14, 2024, Time: 9:00 a.m.

Motion to adjourn made by Truxton. Supported by Haslock.  
Yeas - Haslock, Truxton. Nays - 0. Absent - Runnels.  
Motion carried 10:31 a.m. Roll Call vote.

Respectfully submitted by:

  
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William D. VanDyke - Secretary

Approved by:

  
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Richard J. Haslock - Chairman

  
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Gary Truxton - Vice Chairman

  
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Joan Runnels - Member