

May 27, 2021
Baldwin, Michigan 49304

Regular meeting of the Board of County Road Commissioners of the County of Lake was called to order at 9:00 a.m. by Chairman Truxton.

Present - Gary Truxton, *LCRC Commissioner*
Richard Haslock, *LCRC Commissioner*
Joan Runnels, *LCRC Commissioner*
Jessica LaPointe, *LCRC Finance & HR Manager*
Leroy Williams, *LCRC Manager*
David Leusby, *LCRC Shop Foreman*
Tom Smith, *LCRC Road Foreman*
Shawn MacDougall, *LCRC Road Foreman*
Al Dailey, *LCRC Finance & HR Assistant*

The following bills were presented and allowed for payment:

4/26	Payroll Voucher No. 5017 -----	\$	70,126.91
4/28	Material Voucher No. 5018 -----	\$	146,635.00
4/28	Material Voucher No. 5018a-----	\$	1,441.04
4/14	HRA Voucher No. 5019 -----	\$	5,116.68
5/10	Payroll Voucher No. 5020-----	\$	71,586.71
5/10	Material Voucher No. 5021-----	\$	81,787.21
5/24	Payroll Voucher No. 5023-----	\$	64,900.16
5/24	Material Voucher No. 5024-----	\$	135,322.90

APPROVAL OF MINUTES:

Motion made by Haslock to approve the April 22, 2021 meeting minutes as read. Supported by Runnels. Yeas- Haslock, Truxton and Runnels. Nays - 0.
Motion carried.

PUBLIC COMMENT:

Daniel Novak, AIS, wanted to know how everyone liked the excavator he dropped off for the road commission to demo.

REPORTS FROM MANAGEMENT:

FINANCE & HR MANAGER:

LaPointe presented the newest COVID Preparedness and Response Plan.

MERS 1st Quarter Statement

LaPointe presented information regarding the Covid HIP funding.

During the Paul Bunyan meeting, information was presented regarding road commissions and work performed for other municipalities and the need for formal agreements. LaPointe had emailed Gayle Cummings after the meeting and has not heard back from her yet for clarification. LaPointe will reach out to her again and provide information at the next meeting.

Presented 2020 ACT 51 for approval.

Lake County Road Commission Corrective Action Plan review will occur at the Michigan Stability Board's July meeting.

CRASIF's letter regarding the annual refund and premium discount.

MANAGER:

Received an offer on the sale of Luther garage. The Board would like to pursue the sale of the garage and will advertise for additional bids as well as get estimates on cost to build another building in Baldwin.

Update on employee that is off on half pay.

Williams has decided to hire Brian Bastrom and he will start June 14, 2021.

Would like to host a luncheon at Webber pit on June 10, 2021. Board agrees.

Crews have been crack sealing for the state down through the Village.

Met with Doug from the United States Forest Service to discuss a new collaboration with the State of Michigan.

Received a letter from Katie Monroe, Prein & Newhof, regarding Broadway Bridge and her recommendations with the replacement.

Kent Power is going to be storing equipment at Nyland's Pit while they work on Star Lake Drive.

Old M-63 Crush & Shape will begin Tuesday.

Williams would like to sealcoat inside the new building. Board agrees.

Would like to hire some summer help. LaPointe reminded the Board that summer help must be 18 years old or older.

Williams is concerned with the amount of ORV signs that are being placed in the county and the cost of the posts the road commission has. LaPointe reminded everyone of the ORV funds the Road Commission gets to offset this cost and the importance of charging these costs to that fund. Runnels suggested checking with Jim at Peacock about providing posts to the Road Commission.

LaPointe informed the Board of the discovery she made while discussing the ORV ordinance with Officer Myers in regard to paper roads. Officer Myers stated paper roads were not included in the ordinance and therefore ORVs are not permitted on these roads.

Williams notified the Board of a discussion he had with a resident on 76th Street.

Would like to inquire with the new owners of Beebe's pit in regard to buying clay.

Presented Lake County's Paser rating. Discussion regarding chip sealing and increased funds. Management will determine a cost per mile to chip seal to estimate an amount of increase possible this year.

ROAD FOREMAN:

MACDOUGALL - Swept before the Blessing of the Bikes.

We have been able to "pull in" a lot of roads. Crews have also done some claying.

AIS put on a chip sealing class.

MPM also provided some tar education.

SMITH - Hawkins Road had an emergency culvert replacement.

A-1 has brined half of the county. They have had staffing issues that has slowed

progress.

EQUIPMENT SUPERINTENDENT:

Motion made by Runnels to lease/purchase a 2021 John Deere 130G Excavator. Supported by Haslock. Roll call vote. Yeas – Truxton, Haslock and Runnels. Nays – 0. Motion carried.

OLD BUSINESS:

Discussion regarding Policy 1044 – FMLA, no action at this time.

NEW BUSINESS:

Motion made by Runnels to accept the updated COVID Preparedness and Response Plan. Supported by Haslock. Yeas – Truxton, Haslock and Runnels. Nays – 0. Motion carried.

Motion made by Runnels to accept the 2020 ACT 51 Financial Report as presented. Supported by Haslock. Roll call vote. Yeas – Truxton, Haslock and Runnels. Nays – 0. Motion carried.

Motion made by Runnels to accept the 2021 Engineering Reimbursement as presented. Supported by Haslock. Roll call vote. Yeas – Truxton, Haslock and Runnels. Nays – 0. Motion carried.

Motion made by Runnels to approve the Local Road Improvement Agreement with Elk Township for Mac Road. Supported by Haslock. Roll call vote. Yeas – Truxton, Haslock and Runnels. Nays – 0. Motion carried.

Motion made by Runnels to approve the Local Road Improvement Agreement with Pinora Township for 40th Street. Supported by Haslock. Roll call vote. Yeas – Truxton, Haslock and Runnels. Nays – 0. Motion carried.

Motion made by Haslock to pursue the sale of Luther garage. Supported by Runnels. Roll call vote. Yeas – Truxton, Haslock and Runnels. Nays – 0. Motion carried.

Bi-weekly meetings will resume in June.

LaPointe stated the need to change November's meetings. Board will move meetings to the Wednesday before to accommodate for the holidays.

COMMISSIONERS PRIVILEGE:

Haslock – None.

Truxton - Everything looks really good.

Runnels -None.

PUBLIC COMMENT:

None.

ADJOURNMENT:

Motion to adjourn made by Halsock. Supported by Runnels Yeas- Truxton and Runnels. Nays - 0. Motion carried. 11:31 am

Next Meeting Date: June 10, 2021

Time: 9:00 am

Respectfully submitted by:


Jessica L. LaPointe - Secretary

Approved by:


Gary A. Truxton - Chairman


Richard J. Haslock - Vice Chairman


Joan Runnels - Member