

July 24, 2025
Baldwin, Michigan 49304

Regular meeting of the Board of County Road Commissioners of the County of Lake was called to order at 9:00 a.m. by Commissioner Truxton.

Present - Gary Truxton, LCRC Commissioner
Richard Haslock, LCRC Commissioner
Don Divis, LCRC Commissioner
Leroy Williams Jr, Manager
Austin MacDougall, Finance & HR Manager
Shawn MacDougall, Road Foreman
Al Dailey, Road Foreman
William Vandyke, Shop Foreman
~~David Lousby, Shop Foreman~~
Dennis Robinson, Engineer Tech
~~Jessica Hanna, Finance & HR Assistant~~

APPROVAL OF MINUTES:

A motion was made by Divis to approve June 10, 2025, regular meeting minutes.

Supported by Haslock.

Yeas – Truxton, Haslock, Divis. Nays – 0. Absent – 0.

Motion carried. Roll Call vote.

A motion was made by Haslock to approve June 10, 2025, closed session minutes.

Supported by Divis.

Yeas – Truxton, Haslock, Divis. Nays – 0. Absent – 0.

Motion carried. Roll Call vote.

APPROVAL OF PAYABLES:

A motion was made by Haslock to approve:

Payroll Voucher	#5344	\$99,187.81
Accounts Payable Voucher	#5345	\$166,728.25
FSA Voucher	#5346	\$478.13
Accounts Payable Voucher	#5345A	\$10,300.00

Supported by Divis.

Yeas – Truxton, Haslock, Divis. Nays – 0. Absent – 0.

Motion carried. Roll call vote.

PUBLIC COMMENT:

William Gibbons. Brought in letter that he had done up expressing his concern and requesting work to be done on West 2 Mile Rd. He would like all of West 2 Mile Rd blacktopped and if not the whole road just between Merrillville and Foreman.

REPORTS FROM MANAGEMENT:

FINANCE & HR MANAGER:

C.A.P – For Protecting Michigan Pensions Grant has been submitted.

2023 MDOT Audit has been submitted.

Jessica Hanna has started as the Finance & HR Assistant.

Paul Bunyan Meeting 8/21 RSVP 8/12. Haslock, Divis, Williams, and MacDougall are planning to attend.

Work on the CRASIF Audit will begin shortly.

MANAGER:

Railroad Crossing work on 76th, 68th, and 72nd starting Monday the 28th, in that order. Residents were worried about an Emergency Plan not being in place. Railroad company has since put an Emergency Plan in place and residents are happy with it.

Received a letter from the CRA regarding the Monarch Butterflies CCA.

Received election choices from CRASIF.

The bridge for 24th St is planned to be delivered on August 11th.

Purchased 4 Rotary Lifts from off MiBID.

Called Carl Hanson with the Wexford County Road Commission to get some information on the Round-a-bout, is waiting for a call back.

Pit Day on 7/17/2025 went really well.

Got quotes from Eric with Prein & Newhof on getting curtain and fish screen installed at Wolf Lake Drain.

Got an email from Peacock Township about a Speed Study around Wolf Lake. Calling State Trooper to see what needs to be done.

ROAD FOREMAN:

MACDOUGALL –

Culvert failure on Saturday 7/19 on West Bass Lake Rd. There were no Road Closed Signs on Emergency Response Trailer, signs had to be gotten from Troutarama Event. That sign issue has been addressed and taken care of. Culvert has been replaced as of Tuesday 7/22.

One more day of Chip Sealing left for the year 2025, has done a couple full width seals on the east side of county, 5-foot-wide seals on the edges on the west side to cover more area. Has been pulling berm in places in the meantime.

Has some employees out in trucks blading gravel roads trying to get the chatter taken out of them since we had gotten a little rain.

Clay has been getting dug in hopes to clay some gravel roads before they are brined for final time this year.

DAILEY –

Claying State Rd starting from US-10 headed north.

Called and got in contact with Bill from Gerber, asked when the project for maintenance repairs to the Luther and Baldwin Garages were going to be started. Is calling back when he can get to it. Will keep on him.

Getting everything ready to start the final Brine for the year. Hopefully starting the second week of August. Two townships are doing a second double brine.

LEUSBY/VAN DYKE –

Leusby Absent.

Van Dyke reported:

We have gotten Bucket Truck (Unit #028) back from C.C. Power and is back in service.

Had the Equinox (Unit #917) looked into. Tire pressure monitoring system may be causing the issues with the way it handles. They are known for transmission and drive train issues at a certain mileage, is getting close to that mileage.

Jon Hernandez, Josh Theunick, and Kenneth (Scott) Babbitt have stepped up and been a huge help during the transition process.

Truck (Unit #058) looking at options to purchase a new motor. Checking serial numbers and warranty.

Truck (Unit #016) went down, Josh Theunick and Jon Hernandez believe they can find a new engine for around \$3,000.00.

ROBINSON -

Still doing Culvert inspections, has about 270 culverts out of the 450 inspected so far.

OLD BUSINESS:

Bruce Reed was in to report update. Stated that nothing has changed with his situation. Cannot give time when he will be able to be back to work.

A motion was made by Divis to extend Bruce Reed's time of leave with the understanding that it is only until we start the interviewing for replacement. Supported by Haslock.

Yeas – Truxton, Haslock, Divis. Nays – 0. Absent – 0.

Motion carried. Roll Call vote.

NEW BUSINESS:

Road Commission employees in Oakland County got hit while on the job, two in critical condition and the one passed away. Getting a card together with all employees' signatures to send to show some support.

Resolution #25-7-24. To update names on Business Credit Card Account. Austin MacDougall to replace William Van Dyke. And getting Jessica Hanna added to the account.

A motion was made by Haslock to approve Resolution #25-7-24.

Supported by Divis.

Yeas – Truxton, Haslock, Divis. Nays – 0. Absent – 0.

Motion carried. Roll Call vote.

Motion made by Haslock to enter a closed session pursuant to MCL 15.268 1a to discuss personnel evaluation at 10:40 a.m.

Supported by Divis.

Yeas – Truxton, Haslock, Divis. Nays – 0. Absent – 0.

Motion carried. Roll Call vote.

Motion made by Divis to return to the open meeting at 11:16 a.m.

Supported by Haslock.

Yeas – Truxton, Haslock, Divis. Nays – 0. Absent – 0.

Motion carried. Roll Call vote.

A motion was made by Truxton to accept and sign a 3-year employment agreement between the Lake County Road Commission and Manager Leroy Williams Jr.

Supported by Haslock.

Yeas – Truxton, Haslock, Divis. Nays – 0. Absent – 0.

Motion carried. Roll Call vote.

PUBLIC COMMENT:

No Public Comment.

ADJOURNMENT:

Next Meeting Date: August 14, 2025, Time: 9:00 a.m.

Motion made by Haslock to adjourn.

Supported by Divis.

Yeas – Truxton, Haslock, Divis. Nays – 0. Absent – 0.

Motion carried. Roll Call vote.

Meeting adjourned at 11:19 a.m.

Respectfully submitted by:


Austin MacDougall – Secretary

Approved by:


Gary Truxton – Chairman


Richard J. Haslock – Vice Chairman


Don Divis – Member